

**KIMBALL LIBRARY BOARD OF TRUSTEES MEETING
ATKINSON, NH 03811**

**September 21, 2016 2:00 PM
Location: Kimball Library Meeting Room**

AGENDA

- **Call to Order**
- **Pledge of Allegiance**
- **Roll Call**
- **Correspondence**
- **Chairman's Report**
- **Secretary's Report**
 1. **Approve minutes of August 17, 2016 Special meeting to discuss the investment options for funds maintained by the library.**
 2. **Approve minutes of August 17, 2016 regular monthly Trustee's meeting.**
- **Treasurer's Report**
 1. **Regular reports review for September.**
- **Director's Report**
 1. **Statistics for Circulation**
 2. **Upcoming Programs**
 3. **Facilities Review**
 4. **Cooperative Update**
 5. **Staff**
 6. **Miscellaneous**
 7. **Budget Update**
 8. **Youth Services - Kathy Watson**
- **Old Business**
 1. **Status of funding and purchasing of additional outdoor furniture for the Courtyard.**
 2. **Review and acceptance of the finalized Accident/Incident Report, Emergency Response Procedure, Evacuation Procedure, Medical Emergency Procedure documents/forms.**
 3. **Status of Eagle Scout Ben Lamarre's project to enhance several area of landscaping near the parking area and on the top of the hill above the Courtyard.**
 4. **Status of the "Community Stories: Soldiers Home & Away" activities.**
- **New Business**
 1. **Accept Donations**
 2. **Approve the draft 2017 Library Budget.**
 3. **Daffodil project**
 4. **Other**
- **Next Regular Meeting**

Will be on Wednesday, October 19, 2016 @ 2:00PM at the Kimball Library.
The meeting will be videotaped and available on the website:
www.vimeo.com/townofatkinsonnh
- **Adjournment**