

Kimball Library
Board of Trustees Meeting
September 12, 2012

Meeting was called to order at 1:05pm.

In Attendance : Trustees Alan Phair, Kay Galloway, Wendy Doughty, Marnie Finn

Alternates : Nina Gray, Don Latham (voting for Linda Jette)

Also in attendance was Director Dianne Heer

Excused : Trustee Linda Jette, Alternate Julie Hammond

Chairman's Report : Alan announced that the Board will be going into a non-public session at the end of the regularly scheduled meeting.

Secretary's Report : Minutes of the 8/15/12 regular meeting were accepted by a motion made by Kay Galloway and seconded by Don Latham. The minutes of the 8/27/12 special meeting were accepted by a motion made by Kay Galloway and seconded by Marnie Finn.

Treasurer's Report : A motion was made to table the presentation of the Treasurer's report by Kay Galloway and seconded by Marnie Finn.

Director's Report :

Circulation was up 11.99% from the August 2011 numbers and attendance at the summer programs was consistently good.

The Timberlane Community Band's concert was very well received with 60 attendees.

The Uno " Dough Raiser", sponsored by the Friends, raised \$ 441.00.

The Fall programs are getting started with record numbers of sign ups for the Children for the Children/YA activities.

Upcoming programs are scheduled in a variety of interests including Mah Jong, Thanksgiving cooking, holiday decorating and a science fair. The entire list of upcoming events is always available on the Library website.

Diane reports that the window and carpet cleaning has been done.

The book drop light was installed by Gemini.

Mike Ebbett is being consulted on computer equipment and software updates.

The newest employee, Catelyn Johnson, started work on 8/29. She will be working with Kathy Watson. They attended the YALS meeting together on 8/30.

Kathy Watson will be attending the NELA Conference in Sturbridge, Ma.

The SNLC met in Sandown on 9/4 to discuss the progress of the Co-op and plan for the coming year.

The Atkinson Women's Civic Club has donated a new picnic table for the courtyard area.

Old Business :

Alan is still gathering information on using the existing well for a new sprinkler system for the Library lawns. He will also consult with Gemini to determine what might be involved with the electrical components of the project.

The generator is still on schedule to be installed within the next several weeks.

The proposed Eagle Scout project is " on hold " for the moment.

There have been no further updates on the Kimball Library Endowment Fund situation.

New Business :

The Board discussed a request from the Atkinson Garden Club to hold a flower show in the building in June of 2014. The idea of this project was given approval subject to clarifying some minor logistic questions.

Alan will try to get more information about the Library's participation in the new Heritage Commission. There seems to have been a lack of communication about the details involved.

The November meeting of the Library Trustees will be held on November 13 because of the Thanksgiving holiday.

At 2:10 pm Kay Galloway made the motion, seconded by Wendy Doughty, that the Board go to a non-public session under RSA 91-A3 II (a)(c)(d) or (e). A unanimous affirmative roll call was taken.

Non- Public Session :

This session was called to discuss the salary section of the 2013 Budget.

The Library is scheduled to submit a preliminary budget to the Selectmen by 9/21.

The working session with the Selectmen is scheduled on 10/29 and with the Budget Committee in 11/8.

The discussion today centered around the salary lines and the ramifications of COLA , merit increases and the town's plans with regards to future changes in the payroll policies.

At 3:05 pm Kay Galloway made the motion to end the non-public session and to return to the public session. Nina Gray, voting for Wendy Doughty, seconded the motion and a unanimous affirmative roll call was taken.

At 3:07 Kay Galloway made the motion to adjourn. Nina Gray seconded .

Next Meeting : Tuesday, November 13, 2012 @ 6:30 pm

Submitted : Marnie Finn, Secretary