

**KIMBALL LIBRARY**  
**BOARD OF TRUSTEES MEETING**  
**OCTOBER 24<sup>TH</sup>, 2012**

Meeting Called To Order : 6:35pm

**In Attendance:** Trustees Alan Phair, Kay Galloway, Wendy Doughty, Marnie Finn, Linda Jette  
Alternates Julie Jammond, Don Latham, Director Diane Heer  
Excused Alternate Nina Gray

**Chairman's Report :** Alan announced that the Board would be going into a non-public session at the end of the regular meeting.

**Secretary's Report :** Kay Galloway made a motion to accept the minutes of the September meeting. Wendy Doughty seconded and motion was accepted.

**Treasurer's Report :** Marnie Finn made a motion to accept the current Treasurer's Report. Kay Galloway seconded and the motion was accepted.

**Director's Report :** Diane reported the circulation numbers were up 9.88% over the 9/11 figures. Attendance at all programs are consistently good. The Friends Book Sale was a success and the AWCC came in and removed the remaining books. Their organization then benefits from the collection of the Got Books bin.

As usual there are a great variety of programs for young and old scheduled for the next few months. Please see the Library web site for details.

The AWCC made a generous donation for the purchase of a new picnic table for the courtyard. Nina & Bob did a great assembly job. Uptack Plumbing installed a larger sink in the galley kitchen.

Diane is working with Mike Ebbett surveying the computer equipment and software. The portable projector is not working right now. Still to be determined if it can be repaired. The trellis will be cleaned by the end of the month.

Interviews for the Youth/Circulation position will continue until 10/29. Catelyn Johnson's last day was 9/29.

Kathy Watson attended the NELA Conference on 10/14 through 10/16 in Sturbridge, Ma.

The Directors of the SNHLC met on 9/12 and made the decision to turn on the patron history facet of the circulation program.

**Old Business:** Alan reported that Gemini was delayed because of parts availability but expected an install within 10 days.

A discussion of what will be referred to in the future as the Courtyard project brought up several ideas of what could be done in that area. There was also a related discussion of the status of the well and how it could be incorporated into future plans. Wendy Doughty and Don Latham will be working with Alan gathering ideas and suggestions in the coming year.

Terry Knowles of the AG Office has assured Alan that the disposition of the Kimball Endowment Fund issue will be dealt with in the very near future.

Motion was made by Kay Galloway and seconded by Marnie Finn to accept the \$ 200.00 in donations made in the last month. Motion was passed.

**New Business:** Marnie Finn will serve as the representative to the SNHLC Committee.

Discussion of the Christmas/New Year work schedule resulted in a motion that directed Diane to close the Library on Christmas Eve and Christmas Day and to have the Library open on New Year's Eve from 10am to 3pm and closed on New Year's Day. Kay made the motion, Linda seconded. Motion passed with Alan dissenting. Diane reported that this payroll year will be a 53 week payroll. The impact on the current budget has yet to be determined.

Motion to end public session and go to non-public session under RSA 91-A:3 II(a)(c)(d) or (e) by Alan and seconded by Kay with a unanimous affirmative vote at 7:45pm.

**Non- Public Session :** This was a general discussion in preparation for meetings with the Selectmen and Budget Committee. As usual, Diane had a very thorough presentation of facts, figures and projections. She and Alan had met earlier in the day with Craig Schuster, the Budget Committee liaison and felt that their presentation went well.

With the motion made by Kay Galloway, seconded by Linda Jette and a unanimous affirmative vote the Board left the non-public session, returned to public session and adjourned at 9:10pm.

The next regularly scheduled meeting of the Board of Trustees will be November 13<sup>th</sup> @ 1:30.

Submitted : Marnie Finn, Secretary