

**KIMBALL LIBRARY
BOARD OF TRUSTEES MEETING
ATKINSON, NH 03811**

November 16, 2011

**Location: Kimball Library
Meeting Room Time: 6:30PM**

AGENDA

- **Call to Order**
- **Pledge of Allegiance**
- **Roll Call**
- **Correspondence**

Letter from Selectman regarding construction / repairs to building
- **Chairman's Report**
 1. **Discussion of Budget Presentations**
- **Secretary's Report**
 1. **Motion to unseal minutes of non-public session of Oct 26, 2011.**
 2. **Motion to approve minutes of non-public session of Oct 26, 2011.**
 3. **Motion to re seal minutes of non public session of Oct 26, 2011**
 4. **Motion to approve minutes of October 26, 2011 regularly scheduled meeting.**
- **Treasurer's Report**
 1. **Regular reports Review**
- **Director's**
 1. **Programming update**
 2. **2010 Budget vs actual Review**
 3. **Facilities Review**
 4. **By Water Software installation/training update**
- **Old Business**
 1. **Kimball Library Endowment Fund update**
 2. **Awning & Heat Mat status for Book Return**
 3. **Grant proposal for new generator status**
- **New Business**
 1. **Schedule for December Meeting (keep same or Change)**
 - 2.
- **Next Meeting Dec 21, 2011 @ 6:30 PM**
- **Adjournment**