

KIMBALL LIBRARY  
BOARD OF TRUSTEES MEETING  
JUNE 15<sup>TH</sup>, 2011

Call To Order : 6:05PM

Chair Alan Phair made a motion to enter a Non-Public Session under RSA 91-A:3 II © & (e). Motion was seconded by Kay Galloway and approved by Alan, Kay, Marnie Finn, Don Latham (filling in for Julie Hammond,& Wendy Doughty. 6:10pm Julie Hammond entered meeting and took over her roll as Trustee for rest of meeting. At end of non-Public session, Board voted to go back into public session with Phair, Gallaway, Finn, Hammond and Doughty voting in the affirmative. A motion was then made to take a brief break so that TV camera could be set up.

Chairman Alan Phair called the regular meeting of the Kimball Library Trustees back to order at 6:35PM on June 15<sup>th</sup>, 2011 at the Kimball Library.

Roll Call :

Trustees : Alan Phair, Kay Galloway, Julie Hammond, Wendy Doughty, Marnie Finn

Alternates : Nina Gray, Linda Jette, Don Latham

Also present : Director Diane Heer

Motions :

1. To approve minutes of 5/18/2011 Regular Trustees Meeting . Motion to approve made by Kay Galloway, seconded by Julie Hammond and unanimously approved.
2. To approve minutes of 6/6/2011 Special Committee Meeting . Motion to approve made by Kay Galloway, seconded by Wendy Doughty and unanimously approved.
3. Motion to approve minutes of 4/20/2011 Non-Public Session made by Kay Galloway and seconded by Wendy Doughty. Voted unanimously to approve.

4. Motion to seal minutes of 4/20 /11 Non-Public Session under RSA91-A:3 III was made by Kay Galloway and seconded by Wendy Doughty. A roll call vote was taken and it was unanimously voted to seal minutes. Phair, Galloway, Hammond, Doughty, Finn voting yes
5. Motion to approve minutes of Non-Public Session of 6/15/2011 was seconded and accepted by unanimous vote.
6. A motion to seal minutes of 6/15/11 Non-Public Session under RSA91-A:3 III was made by Alan Phair and seconded by Kay Galloway. A roll call vote was taken and it was unanimously voted to seal the minutes. Phair, Galloway, Hammond, Doughty and Finn voting yes.

#### Treasurer's Report :

1. Kay Galloway made a motion to accept the two \$ 25.00 donations made in the last month. Marnie Finn seconded and motion was passed unanimously.
2. Kay Galloway made a motion to accept the Treasurer's report as presented. Wendy Doughty seconded and motion was passed unanimously.

#### Director's Report :

Diane reported that while circulation was down 3.7% from the same time period in 2010 the library is attracting many people to the programs that have been presented recently.

The May Book and Bake Sale was the most successful yet and the upcoming program on Couponing is already filled to capacity. As usual Diane and the staff have offered a diverse selection of entertaining presentations with artist Don Whittemore and the writing workshop continuing with future plans for a continuing writers group.

Children's Librarian Carolyn Birr and Teen Librarian Kathy Watson have a fun packed summer planned with lots of reading and rewards for all. There are also family events planned with a return of the Kokopelli music group and a luau event with music, games and food.

Fall programs will be announced shortly and promoted on the new sign which has been instrumental in boosting the attendance at all programs. A list of upcoming programs is also available at [www.kimballlibrary.com](http://www.kimballlibrary.com). Click on calendar link.

Minor repairs have been accomplished and routine maintenance on the cooling system was done. The dead tree on the edge of the parking lot was taken down on 6/14 while a new maple was installed in the courtyard. The Atkinson Garden Club has planted colorful flowers and cleaned up all planting areas around the Library.

Diane mentioned that we still needed to resolve the drainage pipe issue so that we do not get water seep through the outside pipe into the library. Will work with Wayne. The meeting room carpet was completely replaced by manufacturer. Despite their replacing certain sections, there were still problems with it lifting so they opted to totally replace it at our insistence.

Old Business :

The Elizabeth M. Smith bequest should be received within 90 days.

There was a meeting of the Consortium Committee at the Plaistow Library on 6/6/11. Kay Galloway and Marnie Finn have been designated as the Steering Committee for the exploration of the Consortium with Plaistow and Sandown. Next meeting is 6/28.

Alan Phair reported that he is pursuing more information about acquiring a generator from Salem Haven. He has consulted with Dave Pallaria about the electrical issues and will have some feedback at the next meeting.

New Business :

Motion was made by Kay Galloway authorizing Wendy Doughty to spend up to \$ 75.00 to repair and or replace hose and reel wheel. Motion was seconded by Marnie Finn and was passed.

Meeting was adjourned at 7:25 pm.

Next meeting July 20<sup>th</sup>, 2011 @ 6:30 pm.

Marnie Finn, Secretary