

**KIMBALL LIBRARY  
BOARD OF TRUSTEES SPECIAL MEETING  
ATKINSON, NH 03811**

**July 25, 2017, 11:00 AM**

**Location: Kimball Library Meeting Room**

- **Roll Call:** Present were Trustees Marnie Finn, Jim Cobb, Linda Jette, Chris Witteveld and Anna Winsett; Alternate Trustee Wendy Doughty and Director Diane Heer.
- **Purpose of the Special Meeting:** The meeting was convened to discuss the discrepancy in funds available to fund the 2017 merit raises for the Library's employees, and to vote on accepting the amount of \$1435 provided by the Selectmen as a means to resolve the matter.
- **Summary of the discrepancy created.** For 2017, the Budget Committee approved 1% raises for all Town employees. The Library's proposed and final budget reflected an amount for its employees' merit raises that was consistent with this directive. The Town's budget, however, apparently showed an excess of funds available for merit raises and the Selectmen voted to grant 2% raises to Town employees but did not apprise the Director immediately so that an appropriate adjustment could be made to the Library's budget for 2017. Upon learning of the discrepancy and being assured [by the Town Administrator] that the additional funds in the modest amount of \$1435 would be forthcoming, merit raises for the Library's employees were also made at 2%, effective April 1, 2017. Despite [the Town Administrator's] best efforts, the funds could not be provided other than through a direct request to the Selectmen for such an allowance. The same was made and granted.
- **Motion.** Following a brief discussion, the following Motion was proposed: that the Trustees vote to accept \$1435 granted by vote of the Selectmen on July 10, 2017, to correct the fiscal discrepancy made in connection with the Library employees' 2017 merit raises to comport with those provided to other Town Employees resulting from an error initially created by the Town Administrator and the Selectmen, respectively, *albeit*, perhaps, inadvertently. Marnie Finn made a Motion that the Motion, as drafted, be accepted. Linda Jette seconded and the motion passed.
- The meeting adjourned at 11:45 AM.

Respectfully submitted,

Anna Winsett, Secretary