

KIMBALL LIBRARY

BOARD OF TRUSTEES MEETING

July 24, 2013

Meeting Called To Order: 2:10 pm

Roll Call: Trustees, Alan Phair, Marnie Finn, Jim Cobb, Linda Jette and alternate Nina Gray, who was assigned voting privilege for Wendy Doughty. Alternates, Julie Hammond and Don Latham were excused. Julie Hammond came in a little late and Wendy Doughty came in near the end of the Old Business discussion.

Also present: Director Diane Heer

Alan Phair led the salute to the flag.

Correspondence: Rebecca Bassi wrote a Thank You for the scholarship she received.

Secretary's Report: Nina Gray motioned to accept the minutes of the June 19, 2013 Trustee Meeting. Jim Cobb seconded and the motion passed.

Jim Cobb motioned to accept the minute of the Special Meeting held July 16, 2013 with the change of time from 10:30 pm to am and the change of time for the next meeting to 2:00 pm. Marnie Finn seconded and the motion passed.

Treasurer's Report:

Treasurer Marnie Finn presented the monthly Treasurer's Report. She said there was \$300. for a performer won as a raffle prize. Alan Phair motioned to accept the Treasurer's Report. Linda Jette seconded and the motion passed. Director's Report:

Director's Report: Diane told us that circulation is still down as it is also at the Plaistow library; however, it is still much higher than others in the Coop. Diane reviewed programs and thanked Kathy Dayotis for her help in providing the space in the Atkinson Academy Gym for some programs for us that were held there. She went over the upcoming Programs and Events.

She talked about siding repairs and rodent damage. The Emergency Door has been repaired and the mowing company paid for it. The 10:30 am mowing is still a problem for the Reading Program. Cleaning projects and issues were discussed. Comcast is ready to pull in so we can go live from the building. She warned us that the firewall has had problems but was ok now.

She let us know the hiring projects of Library Directors in Plaistow and Sandown are in the final stages in Plaistow and not quite as far in Sandown.

The Budget was gone over. The Salaries are a week behind; the Electric will be over; the Cleaning Supplies line was discussed.

For more details see attached Director's Report.

Old Business :

Bill Innes is working on getting bids for a fixed rate for electric for the town.

The details for a Temporary Stage for the large meeting room was discussed again. Marnie Finn will continue to work on this project.

The Atkinson Community Center large room is scheduled to be done this fall. Bill Innes has bids in and after double checking with the Town Engineers work on this project will begin soon.

The need for a new Server will have to be in the next year's budget.

New Business :

\$30. accepted from Zumba ladies that use our meeting room until the ACC room is safe.

Wendy Barker, from the Municipal Budget Committee, has said that zero based budgets will be done again but with modifications. The next budget meeting is August 14th when this year's liaison will be appointed. There is a Department Head meeting planned to set direction. Diane will have a preliminary budget for the trustees for our next meeting.

Diane will update our manuals if we leave them with her.

External power washing was discussed and the question of whether other town buildings are power washed was raised. It was agreed that the use of a cherry picker for the job would be good. Time schedules were suggested.

The next meeting will be August 21, 2013 at 6:30 pm.

The Ice Cream Sunday Night planned on August 8th was announced.

Alan Phair made a motion to temporarily adjourn. The roll call vote was unanimous.

There was a nonpublic meeting per RSA 91-A:3II-a that opened at 3:15 pm.

The Public meeting was resumed at 4:30.

Nina Gray made a motion to accept donation for purchase of three trees and to plant them at the tip of the Courtyard slope if the Historical Society is polled and approves. Marnie Finn seconded and the motion passed.

Nina Gray motioned to adjourn the meeting. Jim Cobb seconded and the meeting was adjourned at 4:35 PM.

Respectfully submitted,

Linda S. Jette, Secretary