

**KIMBALL LIBRARY BOARD OF TRUSTEES MEETING  
ATKINSON, NH 03811**

**July 20, 2016 2:00 PM**

**Location: Kimball Library Meeting Room**

**AGENDA**

- **Call to Order**
- **Pledge of Allegiance**
- **Roll Call**
- **Correspondence**
- **Chairman's Report**
- **Secretary's Report**
  1. **Approve minutes of June 9, 2016 Special Meeting on landscaping project.**
  2. **Approve minutes of May 18, 2016 regular monthly Trustee's meeting.**
  
- **Treasurer's Report**
  1. **Regular reports review for May and June**
  
- **Director's Report**
  1. **Statistics for Circulation**
  2. **Upcoming Programs**
  3. **Facilities Review**
  4. **Cooperative Update**
  5. **Staff**
  6. **Miscellaneous**
  7. **Budget Update**
  8. **Youth Services - Kathy Watson**
  
- **Old Business**
  1. **Status of landscape modifications in front of building.**
  2. **Status of HVAC Controls computer.**
  
- **New Business**
  1. **Accept Donations**
  2. **Request for additional furniture (table and 4 chairs) for Courtyard.**
  3. **Hiring of second Page for the coming year.**
  4. **Approve proposed Emergency Plan**
  5. **Review of new Accident Report Form**
  6. **Review of library staff position titles.**
  7. **Discussion of the impact on the library staff of new federal regulations for defining exempt vs non-exempt employees.**
  8. **Possible Eagle Scout project**
  9. **Other**
  
- **Next Regular Meeting**

**Will be on Wednesday, August 17, 2016 @ 2:00PM at the Kimball Library.**  
**The meeting will be videotaped and available on the website:**  
**[www.vimeo.com/townofatkinsonnh](http://www.vimeo.com/townofatkinsonnh)**
  
- **Adjournment**