

KIMBALL LIBRARY

JULY 18<sup>TH</sup>, 2012

BOARD OF TRUSTEES MEETING

MEETING ROOM                      6:30 PM

Meeting Called to Order : 6:40pm

In Attendance : Alan Phair, Kay Galloway, Marnie Finn, Alternates Nina Gray, Don Latham ( taking Wendy Doughty's place) Julie Hammond ( taking Linda Jette's place) and Director Diane Heer

Excused : Wendy Doughty and Linda Jette

Chairman's Report : Chairman Alan Phair commented on the death of long-time town employee Martha McDonald and thanked all those who had sent condolences on the recent death of his mother.

Secretary's Report : Don Latham made a motion, seconded by Julie Hammond , to accept the minutes of the regular meeting of June 13<sup>th</sup>. Alan made the motion , seconded by Kay Galloway, to accept the minutes of the special meeting of June 25<sup>th</sup>. With minor corrections both reports were accepted.

Treasurer's Report : Monthly reports were presented showing deposits and expenses paid. Marnie Finn made the motion to accept seconded by Kay Galloway. A donation was accepted by a motion made by Kay Galloway and seconded by Marnie Finn.

Director's Report : The Library patrons are enjoying summer reading – circulation was up 25.74% from the 2011 statistics. Attendance at both adult and children's programs totaled over 500.

The rest of the summer offers a variety of events for children and adults. Duct tape, zombies, blue grass and owls are just some of the eclectic opportunities. The summer programs will end with " Come

Dance With Us " , a community offering for young and old. The Library will offer food with this fun event on August 2. Check the web site to learn about what is happening at the Library.

Summer reading programs have had record registration numbers. The Teen group is working especially hard to make sure that Youth Services Director Kathy Watson has a new hair fashion look by the end of the summer ! Carolyn, Jessica and Judy are doing a great job entertaining the younger crowd .

Dave Palleria completed the work outside with new plugs at the lantern and patio area. He also installed a new pump in the fountain. We are still waiting for Dave to install the correct light over the book drops.

Uptack Plumbing is getting information about installing bigger sinks. There is a disabilities issue involved.

Diane is checking out a problem with the overhead projector cable. It has been replaced twice in a short time period.

Diane attended the Annual Downloadable Books Meeting at the NH State Library. There is an anticipated 15% increase in next year's costs and ongoing issues with some publishers are making it harder for libraries to offer these items to patrons.

The first Annual Meeting of the SNH Cooperative will be Sept. 4 at the Sandown Library, 7:00 pm.

The Library received a donation of an American Girl doll from the American Girl Company valued at \$ 135.00. The Library is conducting a raffle and proceeds will go to the Friends of the Library. The Friends are sponsoring the American Girl Party on 7/26. The raffle will be drawn at the 9/22<sup>nd</sup> Book Sale.

Old Business : No updates on either the Kimball Endowment Fund or the Energy Audit Report.

New Business : Alan reported that Dig Safe has been out and marked out the site for the new generator. Gemini Electric hopes to have the work completed by the end of September.

The Trustees are working with a young man planning a project for his Eagle Scout badge. He is exploring the installation of a stairway and seating configuration on the hill between the Library and the Historical Society building. The Historical Society will also be involved.

Diane reported that the Library is purchasing an electronic reference program. Partial funding will be from the regular budget and Trustees voted to authorize monies from the Lebosquet Fund being used to pay the balance of the cost. Kay Galloway made the motion , seconded by Julie.

There was a brief discussion about coming up with a plan to survey the existing computers and related peripherals in order to forecast future replacements and the costs involved. Diane will present this information at a later meeting.

Kay Galloway reported that she will be attending the next Safety Meeting on Aug.1<sup>st</sup>.

Next Meeting : August 15, 2012 @ 6:30 pm

Adjournment : Kay Galloway made the motion to adjourn, seconded by Don Latham. Meeting adjourned 7:40 pm.