

KIMBALL LIBRARY
BOARD of TRUSTEES MEETING
ATKINSON, NH 03811

February 21st, 2018

Location: Kimball Library Meeting Room

Call to Order: Co-chairperson Linda Jette called the meeting to order at 1404

Pledge of Allegiance: 1405

Roll Call: In attendance were trustees Chris Witteveld, Linda Jette, Marnie Finn, Library Director Diane Heer, alternate trustee Julie Hammond and videotaper Russell Wolff.

Correspondence: A plethora of “thank you” notes from staff members for Christmas gifts and the Garden Club.

Secretary’s Report: A motion to accept was made and passed

Treasurer’s Report: A motion to accept was made and passed.

Director’s Report: Diane Heer reported on several programs of interest. The “buddy program” going well where an older reader adopts a younger reader and helps the process of reading. Wednesdays feature “sensory story time” lasting ½ hour for the 2-3 year age group. Of further interest are figures from 2017 concerning attendance and programs offered. There were 733 varying programs listed in 2017 for a 17% increase. 13,789 patrons attended the library and its various programs for an 18% increase, an 11% increase in down loadables (e-books and other electronic activities) and an unbelievable 62% increase in the use of library rooms. A side light on room usage is that non-residents can use the library rooms if available (Atkinson residents take preference) for one hour.

Facilities: Interior painting has been done, an A/C leak taken care of, new carpets have been installed in various places throughout the library and lexicon has been installed in the meeting room waist high to protect the walls from chairs being moved around.

Staff: Library Director Diane Heer will be attending the PLA Conference in Philadelphia, PA March 19-24 and will be on vacation from April 4-20.

Miscellaneous: The Friends of the Library will be holding a spring raffle of both photography and art works donated by local residents and contributors.

Youth Services: Kathy Watson once again provided the trustees with a comprehensive list of youth activities.

Old Business: A review of where we stand on solar panels has become a volatile area what with the present administration now putting a tariff on Chinese solar panels and the total unrest within the industry. No estimates can be given by any solar companies with any degree of accuracy. On another topic our budget status cannot be addressed this meeting as the new budget has as yet to be approved by the community.

New Business: Library Director Diane Heer introduced a new "circulation policy" that engendered some feedback from various trustees. As promoted the new policy has every patron's card renewed on a yearly basis. They will be made aware of this, when the year is coming up, via e-mails as well as from the front desk when checking out a book or taking part in any other library event. Should the card carrier owe more than \$15 she or he will be denied library privileges until the fine is paid. Theoretically a person with a \$14.99 fine in arrears would still be allowed to renew a card. This brought about a discussion why these persons are allowed this benefit and what to do about scofflaws or those possibly taking advantage of the situation. After a motion to accept the above policy was defeated Library Director Diane Heer agreed to search records and actually find out how much is actually owed in fines. This circulation policy will be further discussed in the next trustee meeting.

Next Regular Meeting: The next March meeting will take place on the fourth Wednesday vice the third and scheduled for March 28th.

Adjournment: A motion to adjourn was made, passed and thus adjourned at 1517.

Respectfully Submitted:
Chris Witteveld Secretary