

KIMBALL LIBRARY  
BOARD OF TRUSTEES MEETING  
February 20<sup>th</sup>, 2013

Called to Order : 6:45pm

In Attendance : Trustees Alan Phair, Kay Galloway, Marnie Finn, Wendy Doughty,  
Alternate Julie Hammond voting for Linda Jette  
Rep. Debbie De Simone and Observer Jim Cobb

Excused : Linda Jette, Don Latham and Nina Gray

Chairman's Report : Alan Phair made note of the fact that tonight's meeting was the last one for Vice-Chair Kay Galloway. He complimented Kay on her dedicated service to the Library and the time spent in planning the new Library.

Rep. Debbie DeSimone came before the Board to comment on HB 436 which has recently been before the Legislature. Since the bill involved the governance of libraries, Rep. De Simone wanted to clarify the circumstances surrounding the origination of the legislation and the process through the various committees.

Secretary's Report : Kay Galloway made a motion, seconded by Julie Hammond, to accept the minutes of the January meeting. Motion passed.

Treasurer's Report : The Treasurer's Report will be placed in the Trustees folders for consideration at the March meeting.

Director's Report : Once again, the circulation numbers have increased. January had a 17% gain. Despite the cold and snow, there were 850 attendees at various library programs. The Jack Frost Jamboree had approximately 300 children and adults enjoy a variety of activities.

The Library web site has a list of upcoming programs. Thanks to the Friend's Program Committee working with Diane, there are already events booked through December. A great variety of performers will be appearing during the coming months.

Diane has met with Jim Cobb and Brian Finn to discuss the current computer network and the future plans for new equipment. There was a minor leak in the lobby ceiling during the recent storm. Snow was blown into the cupola vents and then melted and dripped through some ductwork.

Kathy Watson and Celeste Linnan will attend the CHILIS Spring Conference on 3/7.

Diane will be on vacation on 4/20<sup>th</sup> thru 4/28<sup>th</sup>

The NH Astronomical Society delivered the new telescope on Jan 29<sup>th</sup>.

The staff is being trained in its operation and sometime in the near future the telescope will be available for loan.

Diane is working with the high school scholarship foundation to establish a scholarship funded by the Kimball Library Endowment funds.

The Library will be participating in the Timberlane Regional High School Health and Fitness Fair.

The Town Audit will be conducted April 22<sup>nd</sup>.

Old Business : The Board signed the " Eligibility For Borrow and Services " policy statement reviewed at the January meeting . There were several minor changes that were approved by a motion made by Kay Galloway and seconded by Marnie Finn. Alan reported that the new generator is up and running. He has left copies of the operating manual in the Library and at the Town Hall. The courtyard project is still ongoing with new ideas being considered.

New Business : The Board reviewed the holiday schedule for 2013. The Library needs to replace Kay Galloway with a new representative to the Town's

Loss Management Committee. The appointment will be made after the coming March election.

Motion to adjourn made by Kay Galloway and seconded by Julie Hammond at 7:55pm.

Submitted : Marnie Finn, Secretary