

KIMBALL LIBRARY
BOARD OF TRUSTEES MEETING
FEBRUARY 15TH, 2012

Meeting Called To Order : 6:40 p.m.

Trustees Present : Alan Phair, Wendy Doughty, Marnie Finn, Julie Hammond

Also Present : Director Diane Heer, Todd Barbera

Excused : Alternates Don Latham, Nina Gray, Linda Jette, Kay Galloway

Correspondence : Alan reported that Thea Valvanis had responded to his January letter concerning the status of the Kimball Library Endowment Fund. Ms. Valvanis' s response did not clarify the current situation and Alan has written to her again with suggestions which he feels might help to resolve the issues that concern the Board.

Chairman's Report : Speaking for the Board, Alan welcomed Diane back after her recent surgery. The Friends were thanked for the Staff Appreciation Brunch which was held before the Library opened today. The public was also treated to sweets during the day . The generator grant paperwork has been submitted now that the Emergency Management Plan has been completed.

Secretary's Report : Wendy Doughty made the motion, seconded by Alan , to accept the regular minutes of the January 18. 2012 meeting.

Treasurer's Report : Julie reported that the Lebosquet Fund CD has been renewed for a two year term. She is currently preparing for the annual audit.

Director's Report : Diane reported a slight circulation decline but the use of ebooks reached its highest level with 300 being used. Kathy Watson has been running a program for patrons called "tech it out " that involves giving patrons free half hour lessons to help them use whatever device they want to use for ereading.

There were 36 programs attended by 412 patrons in January. The Jack Frost Jamboree entertained 150 people with games and food. The event has quickly become a favorite. The Blending Spices program was held on 2/9 with 33 people attending. Upcoming events will

provide a wide range of entertainment with Lighthouses Far and Near, Screaming Eagles and music programs. Please check Library website for a complete listing.

The Energy Committee has proposed a joint program which Diane will arrange. We are still waiting for Pro-Controls to come back with any recommendations they may have for improving efficiency in the building.

New plugs were installed in large meeting room for new Xfinity system. The light over the bookdrop has not yet been installed. Diane will work with DPW to get the front door curb painted a bright yellow to improve the visibility.

The new Co-op went into operation on Monday, February 13th. Kimball Library along with Plaistow and Sandown will now share a catalog which will boost the the total of items available to all patrons to 130,000. Brochures are available in the Library with more information. The Trustees want the public to know that the cost of the Kimball Library portion of this new circulation system and related expenses were paid for by the bequest of the Elizabeth Smith estate. The Co-op membership has already saved each town \$ 5000.00 and will enable the towns to have an advantage in future spending.

New Business : Diane reported she had received a letter from a patron expressing concern about the difficulty some people have experienced in opening the heavy front doors. We will check out the feasibility of installing an automatic system.

Diane requested that the Board be willing to make up any shortfall for ebooks purchases. The money from interest income which usually pays for these may not be adequate this year. Marnie Finn made the motion to approve this expenditure, Wendy Doughty seconded and the motion was passed.

Julie Hammond has decided not to run for reelection. The demands of a busy family leave little time for public service at this time in her life. Alan expressed the Board's thanks for her work during the previous term .

Next meeting will be : March 21, 2012 @ 6:30 p.m.

Adjourned : 7:35 p.m.

Submitted : Marnie Finn, Secretary