

**KIMBALL LIBRARY
BOARD OF TRUSTEES MEETING
ATKINSON, NH 03811**

**December 16, 2015
Location: Kimball Library
Meeting Room Time: 6:30 PM**

AGENDA

- **Call to Order**
- **Pledge of Allegiance**
- **Roll Call**
- **Correspondence**
- **Chairman's Report**
 1. **Friends of the Library meeting update.**

- **Secretary's Report**
 1. **Approve minutes of November 18, 2015 regular monthly Trustee's meeting.**

- **Treasurer's Report**
 1. **Regular reports review**

- **Director's Report**
 1. **Statistics for Circulation**
 2. **Upcoming Programs**
 3. **Facilities Review**
 4. **Cooperative Update**
 5. **Staff**
 6. **Miscellaneous**
 7. **Budget Update**
 8. **Youth Services - Kathy Watson**

- **Old Business**
 1. **Backroom modifications status report.**
 2. **Status of staff position changes for 2016, including review of technical position draft.**
 3. **Status of 2016 Budget/Process**
 4. **Electronic newsletter software/content/contributor's status.**

- **New Business**
 1. **Accept donations**
 2. **Holiday gifts**
 3. **2016 holiday schedule**

- **Next Regular Meeting**

Will be on Wednesday, January 20, 2016 @ 6:30PM at the Kimball Library.
The meeting will be videotaped and available on the website:
www.vimeo.com/townofatkinsonnh

- **Adjournment**