

KIMBALL LIBRARY  
BOARD OF TRUSTEES MEETING  
DECEMBER 19<sup>TH</sup>, 2012

Meeting Called To Order : 6:37pm

**In Attendance :** Trustees : Kay Galloway, Marnie Finn, Wendy Doughty, Alternates Julie Hammond, Don Latham, Nina Gray. The alternates will vote for absent members. Excused : Alan Phair and Linda Jette

Also : Diane Herr, Director, Todd Barbera, Selectmen's Liaison and observer Jim Cobb

Kay Galloway is Acting Chair for tonight's meeting in Alan Phair's absence.

There was no correspondence or Chairman's report presented at tonight's meeting.

**Secretary's Report :** Motion made by Don Latham, seconded by Julie Hammond, to accept the minutes of the November 13<sup>th</sup> meeting. Motion passed.

**Treasurer's Report :** Due to Linda Jette's illness, the regular functions of the Treasurer are being done by Nina Gray and Marnie Finn. They reported that all deposits have been made, bills paid and donations recorded. Regular reports will be tabled until next month. Nina Gray made the motion, seconded by Don Latham to table the Treasurer's reports. Motion passed.

**Director's Report :** The increase in circulation trend is continuing with an increase of 18.5% in the past month. Programs were also well attended with over 700 attendees. As usual, the programs were varied – ranging from a Science Fair to dancing pigs. Holiday themed events are ongoing with a complete list on line.

2013 already has an interesting lineup of programs for young and old. Consult the web site for details and registration requirements. One of the most popular programs is the upcoming Jack Frost Jamboree scheduled for January 26<sup>th</sup>.

There have been several problems with the heating system in the last several weeks. Dave Weymouth has worked with the installers to learn how to stabilize the panels . Diane has been working with Mike Ebbett on the future of the computer equipment and software updates. Kay suggested that perhaps a technology advisory committee be formed .

The portable projector is broken and may need to be replaced .

The generator will be completed by the end of the week

The Cooperative met November 27<sup>th</sup> at the LGC in Concord and held the first Koha User's Group meeting. Over 20 people attended and gained valuable information about Open Source, By-Water and Koha.

The NH Astronomical Society has ordered the telescope that was donated by the AWCC.

Two iPads were purchased for the Children's Room and Kathy Watson has been adding age appropriate apps. The funds for the iPads came from the Friends.

**Youth Services Report :** Kathy reports that Celeste Linnan, the newest staff member, is making good progress in the training process. She will begin teaching a preschool class on Friday mornings. All the programs for the littlest patrons are very popular and the cooking class that Carolyn Birr supervises is a hit with both girls and boys. Gwendolyn the Graceful Pig was a sellout with 120 kids and parents attending.

**Old Business :** Diane explained the generator update in her report. The Emergency Management Plan will determine the future use of the generator.

There was no new updates on either the well project or the Kimball Library Endowment Fund. Alan will follow up on both of these items.

**New Business :** Diane is preparing the article for the 2013 Town Report. The theme of the Report is " Then & Now " . Bryant Woods condominium group has also requested an informational piece for their newsletter.

Don Latham submitted a sketch of plans for the proposed seating in the back courtyard. The project will be discussed at future meetings.

A motion was made by Don Latham to appropriate \$ 500.00 to purchase Xmas gift cards for the twelve staff members. Motion was seconded by Wendy Doughty and passed.

Motion to adjourn at 7:25

**Next meeting January 16<sup>th</sup> @ 6:30pm.**

Submitted : Marnie Finn, Secretary