

**KIMBALL LIBRARY
BOARD OF TRUSTEES MEETING
ATKINSON, NH 03811**

December 13, 2011

**Location: Kimball Library
Meeting Room Time: 9:00 AM**

AGENDA

- **Call to Order**
- **Pledge of Allegiance**
- **Roll Call**
- **Correspondence**
- **Chairman's Report**
 1. **We will be going into a non-public session at the end of this regular meeting.**
- **Secretary's Report**
 1. **Motion to approve minutes of November 16, 2011 regularly scheduled meeting.**
- **Treasurer's Report**
 1. **Regular reports Review**
- **Director's**
 1. **Programming update**
 2. **2011 Budget vs actual Review**
 3. **Facilities Review**
 4. **By Water Software installation/training update**
- **Old Business**
 1. **Kimball Library Endowment Fund update**
 2. **Awning & Heat Mat status for Book Return**
 3. **Grant proposal for new generator status**
- **New Business**
 1. **New Hire (Move to Non-Public Session under RSA 91-A:3 II-a & c (Roll Call required))**
- **Next Meeting January 17, 2012 @ 6:30 PM**
- **Adjournment**