

KIMBALL LIBRARY
BOARD OF TRUSTEES MEETING
ATKINSON, NH

August 10, 2018
LOCATION: LIBRARY MEETING ROOM

Call to Order: Chairman Jim Cobb called the meeting to order at 1:05 PM

Roll Call: In attendance were trustees Jim Cobb, Marnie Finn, Tom Kelley, Chris Witteveld and alternate trustee Nina Gray; also, Diane Heer, director.

Karen Trasatti was absent.

Invited guests: Teddy Stewart, Town of Atkinson Road Agent, Steve Lewis, Property Management Consultant and his associate, Chuck Terrio

Purpose of today's scheduled special meeting: To better understand the engineering and cost estimates to expand the library's current parking availability of 33 spaces. The parking shortage is a constant complaint from patrons, especially at speaker programs or special library events. The site engineering map was available for review for each member attending.

1. Mr. Lewis, has a long history in the town and is knowledgeable with soil testing and wetland requirements. He made several points about the process of moving ahead:
 - Any parking lot expansion would not require wetland permits since the modifications are for designs made when the current library was designed and built ten years ago.
 - The man-made hole at the end of the parking lot would need to be filled with clean-fill on top on infiltrators needed to collect run off water from the library and paved parking lot.
 - It was generally agreed that there are many advantages for this expansion: To the adjacent Fire Department, snow plowing made easier and greater parking availability to library patrons.
2. Teddy Stewart is supportive of the parking lot expansion since it would give his department additional space when clearing snow.
3. Mr. Lewis thinks it will take about two weeks to develop a cost proposal. Thanks to his generosity and support he will seek donations of clean fill and pro bono engineering designs from business friends. Specific details will be provided about the quantity of fill needed, costs to get it to the library, etc. A staged plan will also be presented should the project require a multi-year approach to make it happen.
4. A motion was made by Jim Cobb requesting Mr. Lewis to act on behalf of the trustees to develop a project plan, with realistic cost estimates. This plan needs to be completed in time to bring it to the Selectmen and Budget Committee in September and, if necessary, be presented at the March Town meeting. Mr. Lewis did not wish to proceed unless he had the support of the Trustees. The motion was seconded by Tom Kelley and unanimously passed by voice vote.

Meeting adjourned 1:40 pm

Respectfully submitted:
Tom Kelley, Secretary