

**KIMBALL LIBRARY
BOARD OF TRUSTEES MEETING
ATKINSON, NH 03811**

April 20, 2011

**Location: Kimball Library
Meeting Room Time: 6:30PM**

AGENDA

- Call to order
- Roll Call
- Chairman's Report
 1. Motion to go into Non –Public Session under RSA 91-A:3 II © & (e) (need second & roll call vote required) **(2/3 vote necessary)**
 2. Re-open Public Session (Motion to end non public session and go back into public session (need second & roll call))
- Motion to Approve March 16 regular meeting minutes
- Motion to approve minutes of March 16th non-public session. **(2/3 vote required)**
- Motion to seal minutes of April 20th Non – Public Session if so desired under RSA 91-A:3 III. (get second & roll call vote) **(need 2/3 approval.**
- Treasurer's Report
 1. Update on QuickBooks Training
 2. Regular reports Review
- Director's
 1. Programming
 2. 2010 Budget vs actual Review
 3. Facilities Review
- Correspondence
- Old Business
 1. Elizabeth M. Smith Estate bequeath status update (if any)
 2. Kimball Library Endowment Fund update
 3. Awning & Heat Mat status for Book Return
 4. Annual Trustee Conference May 9, 2011
 5. Bayring Contract issue
- New Business
 1. Voting for Trustee Positions for 2011
 2. Review applications and make recommendation for Alternates
 3. Joint Loss Management Committee assignments (2)
 4. Carolyn Birr request for Approx \$90 to fund Library Buddies Pizza Party.
- Next Meeting – May 18, 2011 @ 6:30 PM
- Adjournment