

KIMBALL LIBRARY
BOARD OF TRUSTEES
APRIL 4TH, 2012

Meeting Called To Order : 3:05 p.m.

Trustees Present : Alan Phair, Kay Galloway, Marnie Finn, Wendy Doughty, Linda Jette

Also Present : Director Diane Heer

Excused : Alternates Don Latham and Nina Gray

Today's meeting was called to address several time sensitive issues.

The Selectmen have indicated that the anticipated COLA increases had been given as approved at their meeting of November 20th, 2011. A discussion about what action the Trustees should take determined that COLA raises of 1.5% for eight staff members would be given. The Trustees do have this authority. The total monies will amount to \$ 916.00. The motion to approve the increases was made by Kay Galloway and seconded by Linda Jette with a unanimous affirmative vote.

Chairman Alan Phair has received three bids to install the ADA automatic doors for the front entrance to the library. After a reading of the bids a motion was made by Kay Galloway, seconded by Linda Jette, to award the job to Door Controls of Londonderry. The motion was approved unanimously. Diane will coordinate with Door Controls for an installation date.

The Generator Grant proposal is making its way through the filing process. It has been suggested that since the generator is part of the town's emergency response plan the Selectmen should sign off on the application. Alan will make arrangements to get the paperwork done and back to Julia Chase.

The Kimball Endowment Fund situation has been updated with a message from Terry Knowles at the Attorney General's Office. According to information given to her office, the monies from the dissolution of the Fund in December of 2010 were never given to the Timberlaine Scholarship Foundation but remain in a separate bank account. Ms. Knowles has instructed the Fund officers that those monies must be turned over to the Trustees of the Trust Funds and they will distribute them to the Scholarship Foundation. Details of the criteria for any scholarship will be determined with input from the Library staff. Alan will send a letter asking that the Fund accomplish the transfer by May 1st, 2012.

There was a brief discussion of the possibility of the Atkinson Garden Club using the Library for future shows or displays. The idea was viewed favorably but will be addressed again when there are more definite plans in place.

A donation of a map which belonged to their son Jeremy was made by Darlene and Jim Graczyk. The Trustees accepted the donation after a motion from Kay Galloway, seconded by Linda Jette.

An \$ 80.00 appropriation was made to have covers for the hose reels fabricated. Wendy Doughty will oversee this project. Motion by Kay Galloway, seconded by Alan Phair and approved.

Motion made by Alan Phair, seconded by Kay Galloway the names of Don Latham, Nina Gray and Julie Hammond be submitted to the Selectmen as the recommended candidates for Trustee Alternates.

Motion to adjourn at 4:35 made by Kay Galloway, seconded by Marnie Finn. Approved

Next Meeting : Wednesday 4/18/2012 6:30 p.m. Kimball Library

Submitted : Marnie Finn, Secretary